Broadway Festivals, Inc. presents:
2019 4th ON BROADWAY CELEBRATION @ MACKENZIE
PICNIC IN THE PARK PEDDLER'S ROW (NON-FOOD VENDOR)
VENDOR APPLICATION
Application Deadline: Friday, May 24, 2019

The 2019 4th on Broadway Picnic in the Park will be held on July 4th in Mackenzie Park from 8 am - 5 pm. **Evening Concert Peddler Vendors (5 pm – 10:30 pm) will be considered through application and assessed through items selling. If interested, please email admin@broadwayfestivals.com or call 806-749-2929.**

Apply Early!! To make sure there is a diverse selection of vendors and vending items, there is a limitation on the number of vendors that can sell a certain item. To ensure your spot and your top choices to sell, turn in a completed application with payment early!

Each vendor is **required** to attend the vendor meeting at 6:00 pm on **Wednesday, June 19, 2018 at a location to be determined.** At this meeting we will review set-up times, booth locations, operation requirements and general event management.

Broadway Festivals, Inc. will assign each vendor a booth location. *The earliest delivered or postmarked completed applications with fee will be given preference for requested locations and food items to be sold.* Your location placement will be given to you at the Vendor's Meeting. Once you have been assigned a location on the street, you may NOT move to another location!

We encourage you to decorate your booth in a patriotic manner.

Coke sales are a primary source of income for Broadway Festivals, Inc. – the non-profit that produces 4th on Broadway. Accordingly, we handle all drink sales directly – Vendors will be prohibited from selling drinks. We appreciate your understanding and cooperation in helping us keep 4th on Broadway the Largest FREE Festival in Texas.

IN ADDITION TO THIS APPLICATION PLEASE PROVIDE THE FOLLOWING:

1. A COMPLETELY FILLED OUT, SIGNED AND NOTARIZED INDEMNITY AGREEMENT. (COPY ENCLOSED)
2. YOUR CHECK, MADE PAYABLE TO BROADWAY FESTIVALS, INC.
3. RETURN APPLICATION, PAYMENT AND AGREEMENT TO: Broadway Festivals, Inc., P.O. Box 1643, Lubbock, Texas 79408
4. If a non-profit – Proof of 501(C)(3)

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Name (Group, Individual or Business): _____

Contact Person: _____
First Last

Address: _____
Street Address

_____
City State ZIP Code

Contact Cell: _____ Business Phone: _____

Email Address: _____

NonProfit?(Y/N): _____ NonProfit EIN: _____

<u>Item(s) to be sold</u>: **maximum of 4 items**; once listed, items cannot change; all items must be listed here. Items are secured on a first come, first serve by payment basis.

_____
Item Price

_____
Item Price

_____
Item Price

_____
Item Price

Vendor Space (up to 10' X 20'): Booth size_____ feet (width) x _____feet (length)

****Please include exact size, including hitches. This is very important because we measure each space off. If you are a little over and don't tell us, you will not fit in your spot and will not be able to participate.****

Please list the location that you would prefer to be placed on (You are *not* guaranteed a booth space in this area, however we will do our best to assign spaces according to preference on a first come first serve basis):

_____

Please describe your set-up (*If you have a trailer or a smoker please tell us!*)

_____

_____

_____

Does your booth/set-up require electricity? (Gasoline and/or noisy generators are not permitted)

YES ____NO _____

Voltage Requirement: 110 Volts _____ 220 Volts _____Amp requirement: _____

What is the single largest current-drawing piece of equipment that you will be using?

Item: _____ Amps: _____

Please list ALL appliances that you will be using:

_____

_____

Fees – Once you are initially approved, all fees are Non-Refundable:

Picnic in the Park Peddler's Row Booth Rental Fee:	$200
Electricity:	$75.00
Late Fee: (after May 25th – if applicable)	$100.00
Oversized Fee: (over 10'X 20' up to 10'X 40')	$150.00

TOTAL AMOUNT ENCLOSED: **$_____**

VENDOR GUIDELINES

AS A VENDOR IN THE 2019 4TH ON BROADWAY CELEBRATION PICNIC IN THE PARK PEDDLER'S ROW TO BE HELD ON JULY 4TH, I UNDERSTAND AND AGREE TO THE FOLLOWING:

- ☐ I understand that I must be covered by general liability insurance. I will provide Proof of Coverage with this application. Alternatively, if I do not provide Proof of Coverage, I agree to pay an additional charge of $100.00. I understand that this fee does not represent insurance coverage.
- ☐ I agree that if I sell any drink products I will be immediately shut down, considered a trespasser, and will be banned from future events.
- ☐ I agree to abide by all City of Lubbock regulations and ordinances (i.e. preparing and serving of food items, etc.). I agree that appliances requiring electricity that are not listed on this application *must not be used.*
- ☐ I agree to sell only items listed on this application. I understand that Broadway Festivals, Inc. reserves the right to prohibit the sale of items that it, in its sole discretion, deems unsuitable for 4th on Broadway.
- ☐ I agree that I will receive two free parking passes at the vendor meeting. If additional passes are needed, requests will be considered.
- ☐ I understand that the all vendors are responsible for their own change.
- ☐ I agree not to switch locations with another vendor without written approval from Broadway Festivals, Inc. I understand that every vendor is placed for a specific reason and that any vendor violating this policy will be subject to a heavy fine and banned from future events.
- ☐ I have read the foregoing application and to the extent I have provided information in it, that information is correct.
- ☐ I agree that any right I may acquire as a result of my accepted application is contingent with my current and continuing adherence to these guidelines.

I, _____ have read and understand the Vendor Guidelines provided for the 4th on Broadway Picnic in the Park Peddler's Row and will abide by all guidelines in my application.

_____ _____

Signature of Applicant/Vendor Date

INDEMNITY AGREEMENT
For the 2019 4TH ON BROADWAY CELEBRATION

BEFORE ME, the undersigned Notary Public, on this day personally appeared _____, who being duly sworn by me upon his/her oath deposes and says that:

"The undersigned, Individually and on behalf of any organization represented thereby (referred to collectively as "Applicant"), agrees to indemnify, save and hold harmless Broadway Festivals, Inc., 4th on Broadway, and any Sponsor of said event, as well as any officer, director, employee, representative or agent of Broadway Festivals, Inc., 4th on Broadway, or any Sponsor of said event, from and against any and all suits, actions, losses, damages, causes of action and claims of liability of any character, type or description, including, but not limited to, expenses of litigation, court costs, attorney's fees, and/or expert witness fees for any death or injury (real or alleged) to any person, organization or property, arising out of or occasioned by, directly or indirectly, any act or omission of Applicant and/or its officers, directors, employees, representatives. Participants and agents related to or affecting Applicant's participation in 4th On Broadway and/or any other activity or matter contemplated by this application and this Indemnity Agreement. The undersigned warrants that he/she has full authority to bind the Applicant and understands that Broadway Festivals, Inc. is relying on such representation as a prerequisite to the consideration of this application."

Further, Affiant sayeth not.

Signature of Individual/Authorized Representative: _____
Name of Organization (if applicable): _____
Title of Authorized Representative (if applicable): _____

SWORN TO AND SUBSCRIBED before me by _____ individually and as authorized agent for _____ on this the ____ day of _____, 20__.

_____
Notary Public in and for the State of Texas