

**Broadway Festivals, Inc. presents:
2021 4th ON BROADWAY CELEBRATION
COUNTRY KICKOFF CONCERT LIVE AT COOK'S GARAGE
VENDOR APPLICATION**

Application Deadline: Friday, May 21, 2021

The 2021 Country Kickoff Concert will be held on **Friday, July 2, 2021** at Cook's Garage located at I-27 & 114th St.

Apply Early!! Vending spots at the Kickoff Concerts are limited and no duplicate food items will be sold. To ensure your spot and your top food choices to sell, turn in a completed application with payment early! Non-food vendors will be considered through application and items sold. If you would like to be considered as a non-food vendor, please contact Broadways Festivals at 806-749-2929 or admin@broadwayfestivals.com.

Each vendor is **required** to attend the vendor meeting at 6:00 pm on **Wednesday, June 16, 2021 at a location to be determined**. At this meeting we will review set-up times, booth locations, operation requirements and general event management.

Broadway Festivals, Inc. will assign each vendor a booth location. *The earliest delivered or postmarked completed applications with fee will be given preference for requested locations and food items to be sold.* Your location placement will be given to you at the Vendor's Meeting. Once you have been assigned a location, you may **NOT** move to another location!

We encourage you to decorate your booth in a patriotic manner.

All vendors must have general liability insurance coverage. You must provide a certificate of general liability insurance with your application. Alternatively, if a certificate is not provided, you will be required to pay an additional charge of \$100.00 with your application.

Coke sales are a primary source of income for Broadway Festivals, Inc. – the non-profit that produces 4th on Broadway. Accordingly, we handle all drink sales directly – Vendors will be **prohibited** from selling drinks. We appreciate your understanding and cooperation in helping us keep 4th on Broadway the Largest FREE Festival in Texas.

IN ADDITION TO THIS APPLICATION PLEASE PROVIDE THE FOLLOWING:

1. A CERTIFICATE OF INSURANCE SHOWING PROOF AND LIMITS OF GENERAL LIABILITY INSURANCE (if not paying the additional insurance fee, above).
2. A COMPLETELY FILLED OUT, SIGNED AND NOTARIZED INDEMNITY AGREEMENT. (COPY ENCLOSED)
3. YOUR CHECK, MADE PAYABLE TO BROADWAY FESTIVALS, INC.
4. RETURN APPLICATION, PAYMENT AND AGREEMENT TO: Broadway Festivals, Inc., P.O. Box 1643, Lubbock, Texas 79408
5. If a non-profit – Proof of 501(C)(3)

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Name (Group, Individual or Business): _____

Contact Person: _____
First Last

Address: _____
Street Address

City State ZIP Code

Contact Cell: _____ Business Phone: _____

Email Address: _____

NonProfit?(Y/N): _____ NonProfit EIN: _____

Item(s) to be sold: maximum of 4 items; once listed, items cannot change; all items must be listed here. Menu items are secured on a first come, first serve by payment basis.

Item Price

Item Price

Item Price

Item Price

Vendor Space (up to 10' X 20'): Booth size _____ feet (width) x _____ feet (length)

****Please include exact size, including hitches. This is very important because we measure each space off. If you are a little over and don't tell us, you will not fit in your spot and will not be able to participate.****

We will do our best to assign spaces according to preference on a first come first serve basis.

Please describe your set-up (*If you have a trailer or a smoker please tell us!*)

*****IMPORTANT!!!*****

Broadway Festivals, Inc. cannot provide electricity for this event therefore each vendor must provide their own generator.

Fees – Once you are initially approved, all fees are Non-Refundable:

| | |
|--|-----------------|
| Booth Rental Fee: | \$300.00 |
| Late Fee: (after May 22 nd – if applicable) | \$100.00 |
| Oversized Fee: (over 10'X 20' up to 10'X 40') | \$200.00 |
| No Liability Coverage Fee (if no other proof of insurance provided) | \$100.00 |

TOTAL AMOUNT ENCLOSED: \$ _____

IMPORTANT: The City of Lubbock requires that you also acquire a temporary health permit for this event. You must secure that permit yourself. Visit the Lubbock Environment Inspection Services at 1625 13th St., rm 105 or call them at (806) 775-2928. Broadway Festivals, Inc. cannot secure any health permits for vendors.

FOOD VENDOR GUIDELINES

AS A VENDOR IN THE 2021 4TH ON BROADWAY CELEBRATION COUNTRY KICKOFF CONCERT LIVE AT COOK’S GARAGE TO BE HELD ON JULY 2ND, I UNDERSTAND AND AGREE TO THE FOLLOWING:

- I understand that I must be covered by general liability insurance. I will provide Proof of Coverage with this application. Alternatively, if I do not provide Proof of Coverage, I agree to pay an additional charge of \$100.00. I understand that this charge does not cover me with insurance.
- I agree that if I sell any drink products I will be immediately shut down, considered a trespasser, and will be banned from future events.
- I agree to abide by all City of Lubbock regulations and ordinances (i.e. preparing and serving of food items, etc.).
- I agree to sell only items listed on this application. I understand that Broadway Festivals, Inc. reserves the right to prohibit the sale of items that it, in its sole discretion, deems unsuitable for 4th on Broadway.
- I agree that I will receive two free parking passes at the vendor meeting. If additional passes are needed, requests will be considered.
- I understand that all vendors are responsible for their own change.
- I agree not to switch locations with another vendor without written approval from Broadway Festivals, Inc. I understand that every vendor is placed for a specific reason and that any vendor violating this policy will be subject to a heavy fine and banned from future events.
- I have read the foregoing application and to the extent I have provided information in it, that information is correct.
- I agree that any right I may acquire as a result of my accepted application is contingent with my current and continuing adherence to these guidelines.

I, _____ have read and understand the Vendor Guidelines provided for the 4th on Broadway Country Kickoff Concert and will abide by all guidelines in my application.

Signature of Applicant/Vendor

Date

INDEMNITY AGREEMENT
For the 2021 4TH ON BROADWAY CELEBRATION

BEFORE ME, the undersigned Notary Public, on this day personally appeared _____, who being duly sworn by me upon his/her oath deposes and says that:

“The undersigned, Individually and on behalf of any organization represented thereby (referred to collectively as “Applicant”), agrees to indemnify, save and hold harmless Broadway Festivals, Inc., 4th on Broadway, and any Sponsor of said event, as well as any officer, director, employee, representative or agent of Broadway Festivals, Inc., 4th on Broadway, or any Sponsor of said event, from and against any and all suits, actions, losses, damages, causes of action and claims of liability of any character, type or description, including, but not limited to, expenses of litigation, court costs, attorney’s fees, and/or expert witness fees for any death or injury (real or alleged) to any person, organization or property, arising out of or occasioned by, directly or indirectly, any act or omission of Applicant and/or its officers, directors, employees, representatives. Participants and agents related to or affecting Applicant’s participation in 4th On Broadway and/or any other activity or matter contemplated by this application and this Indemnity Agreement. The undersigned warrants that he/she has full authority to bind the Applicant and understands that Broadway Festivals, Inc. is relying on such representation as a prerequisite to the consideration of this application.”

Further, Affiant sayeth not.

Signature of Individual/Authorized Representative: _____

Name of Organization (if applicable): _____

Title of Authorized Representative (if applicable): _____

SWORN TO AND SUBSCRIBED before me by _____ individually
and as authorized agent for _____ on this the _____ day of _____, 20__.

Notary Public in and for the State of Texas